Adult Volunteer Program
ONBOARDING CHECKLIST

Things to Know and Consider Before Applying

____ Make sure that my schedule can support the commitment requirements for the CHOP’s adult volunteer program.
____ Make myself available for the mandatory volunteer orientation.
____ Do I need flexible scheduling or fixed scheduling? More information on this is available at www.chop.edu/volunteer.
____ Look into to completing the CHOP Medical Form.

____ Apply Online

____ Schedule Interview

Medical Documentation
____ Complete CHOP Healthcare form before submitting application.
____ Make sure form has updated flu shot information, PPD (within the last year), Tdap, and MMR information.
____ Make sure form is signed and dated by a medical professional.

Background Checks
____ PA State Police Criminal Record Check
____ 7 year state and county criminal record check
____ FBI Fingerprints
____ Child Abuse Clearance

____ Attend New Volunteer Orientation
____ Have Placement Discussion with my Volunteer Liaison
____ Have Unit/Departmental Training
____ Start Volunteering!